**Note to my writer: “separate file” indicates the supporting documents I have uploaded separately**

**SAT Task 2 Tips** Be sure you are writing to the **Task Directions** first, and then verifying with the task rubric. The directions give more specific information to formulate your response.

**Notice:** There are **Supporting Documents** attached to the task directions you will need

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| --- | --- | --- | --- | --- | --- | --- |
| **Rubric prompt** | | **Aligns with Course Materials** | | | **Key focus** | |
| **A. Root Cause Analysis**  **A1. RCA Steps (6)** | | **Review IHI Patient Safety: Root Cause and Systems Analysis Summary Sheet (separate file)** | | | A) Describe the General Purpose in your own words  A1) Explain the six steps of RCA process in your own words | |
| **A2. Causative and Contributing factors** | | **(IHI: PS 201, Lessons 2)** | | | A2) Apply RCA steps to the scenario; discuss the causative and contributing factors that lead to the sentinel event. | |
| **B. Improvement Plan** | | **(IHI: PS 201 Lesson 3 &**  **QI 102)** | | | B) Your improvement Plan (IP) should address the factors you identified in A2.  IHI now refers to this as “action plan” | |
| **B1. Change Theory** | | **(IHI: QI 201 Lesson 1**  **C489 page 18-Cherry Ch 17- pg. 310)** | | | B1) Describe the stages of the theory, and a strategy to use during each for successful implementation of your plan (from B) | |
| **The FMEA process addresses your improvement plan (IP) from B, and NOT the original**  **Scenario errors. The FMEA process is a way to “fine tune” your IP proactively!** | | | | | | |
| **C. General Purpose of FMEA** | | **(C489 Course - page 15 watch FMEA Video & click link to access IHI FMEA tool (separate file)**  **FMEA table - attached to your task Directions)** (separate file) | | | C) General purpose  C1) Describe the steps of FMEA process in your own words using the IHI FMEA tool.  C2) Based upon your Improvement Plan (from B) you’ll complete the FMEA table using the IHI FMEA tool instructions. | |
| **C1. Steps of FMEA process** | | | | | | |
| **C2 FMEA table** | | | | | | |
| **D. Intervention Testing** | | **(IHI QI 102-Lesson 5 & QI 103: PDSA cycle)** | | | D) Propose a specific initial evaluation plan, or pilot to evaluate/monitor whether your plan would work as you expect before full implementation. | |
| **E. Demonstrate Leadership** | | **(C489 Course Unit 2- page 8 Cherry Ch 22 &**  **Evolve Module 20: Quality Improvement & Patient Safety)**    **(Page 18 - Evolve Module 15: Nursing Leadership and Mgmt**  **IHI: L101 & general concepts from IHI)** | | | E) Discuss how a nurse functions, what activity they might be involved in, or what role they might play in each of the three areas: 1-promoting quality care, 2-improving patient outcomes, and 3-influencing quality improvement activities  E1) Reflect on what you learned in this course about the role nurses play in influencing quality & safety; apply this to a discussion of the nurse’s role in the RCA and FMEA processes. | |
| **E1. Involving Professional**  **Nurse in RCA and FMEA**  **processes** | | | | | | |
|  |  | | |  | |
| **F. Sources** The submission includes in-text citations for sources that are properly quoted, paraphrased, or summarized and a reference list that accurately identifies the author, date, title, and source location as available. | | | Clicking the **Sources** link on your rubric takes you to the APA Formatting and Style webpage. | | |
| **G. Professional Communication**  Mechanics, usage, and grammar promote accurate interpretation and understanding. | | | Clicking will take you to the Writing Center page Guide to Academic Writing | | |